








Week of December 19 - 23, 2022

Willowbrook Staff Update

Our Collective High Expectations are Non-negotiable.

	Monday 12/19	Tuesday 12/20	Wednesday 12/21	Thursday 12/22	Friday 12/23
	<p>Holiday Sweaters</p>  <p>Spelling Bee at 8:30 am</p> <p>Willowbrook Parent Surveys Sent</p>	<p>Food Day #4</p> <p>Holiday Shirts</p>  <p>Winter Celebrations</p>	<p>Sing-a-long w/ BFMS at 8:30 (No Pep Rally Awards)</p> <p>PJ and/or Jeans Day</p> <p>Peddler's Pub Take Home Pizzas for Staff</p> 	<p>No School Winter Holiday Break</p> <p>December 21 - January 2, 2023</p> 	

<p>Staff Birthdays</p> 	<p>Happy Birthday!!</p> <ul style="list-style-type: none"> • Dec. 19 - Amy Davenport • Dec. 21 - Brittany Tavernaro
---	---

<p>Nuts & Bolts</p> 	<p>Information You Need to Know</p>
	<p>Faculty Meeting 12/14/22 Agenda</p>
	<p>Winter Celebrations Parent Letter shared on Tuesday, 12/13/22 through email.</p>
	<p>Child Maltreatment As we get ready for the holiday break, your students will be visiting lots of friends and family members. Please review and be aware of the following information as we return from break. Link</p>
	<p>Reporting Period & Grades Please begin working on making sure your data and grades are completed as we approach the end of quarter 2. You will want to have all things done by January 8. Please see below our district provided due dates.</p> <ul style="list-style-type: none"> • January 4 - Second Quarter ends <ul style="list-style-type: none"> ○ Quarter 3 Teacherease access opens on January 3 ○ Quarter 2 Teacherease access closes on January 9 ○ January 9 - Report Cards due ○ January 10 - Report Cards emailed or sent home in sealed envelope

Info from PTO

WES Elementary Handbook Committee

Each year, each school creates a committee to review the Bentonville Schools Elementary Handbook and suggest edits or changes to the district-level committee - who will then present those to the school board in May.

If you are interested in administration or leadership, this is a good opportunity to peek behind the curtain of policy and committee and engage in a task common to building and district administration. WES is currently looking for a teacher member for our 2022-2023 handbook committee.

The committee is composed of a student, a parent, a teacher, and your friendly neighborhood assistant principal. You'll be given a hard copy of the Bentonville Elementary Handbook in December. Read through it, marking any items you feel need to be amended, edited, modified, clarified, or otherwise changed. We'll have one meeting in January and I'll take notes on the suggested changes, answer any questions you all may have, and that's it. The rest is on me as I present the WES recommended changes to the district committee in February.

Reach out to Matt if you're interested in serving on the WES Handbook Committee this year.

2022-2023 - PD for Licensure

(required) Parent Engagement (2.0 Hours) - Arkansas IDEAS course ID: **PIB22001**

- This needs to be completed by January 31st. [Upload a PDF of your certificate to the Google Slide Deck linked here.](#)

(optional) Human Trafficking (0.5 Hours) - Arkansas IDEAS course ID: **ERB19049**

- If you choose to complete this course, please [upload a PDF of your certificate to the Google Slide Deck linked here.](#)

ESL Tidbits from WES ESL Teachers

Sometimes our students have trouble getting started in writing. 1. They may need support in choosing a topic, whether it's informative or narrative. Make sure they are clear on what they are supposed to write about and give them a few specific choices if needed. 2. Sometimes students may need to talk about the WHOLE story before they can start writing. Let them tell you or a friend what they are going to write. If they can't say it, they can't write it.


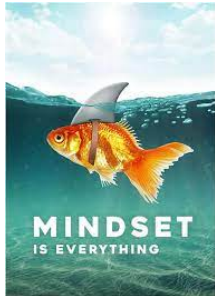
If you ever need resources for writing, let us know. Things like picture prompts, word banks, sentence frames, and graphic organizers can be an appropriate scaffold for our kiddos.

FYI, [Link](#) with current meeting days for staff meetings, PLCs, RTI, food days, etc.

UPCOMING:

- **Food Day:** December 20th
- **Teacher Workday at WES:** January 3rd
- **Staff Development Day BWHS:** January 4th
- **Second Quarter Ends:** January 4th
- **Access to Quarter 2 Teacherease Closes:** January 9th

Student Behavior & Discipline Reporting	
Discipline & Behavior	<p>Building Incidents from 12/8 to 12/14</p> <p>Total Referrals: 3 Total Incidents: 3 <i>(admin can enter incidents w/o a referral)</i> Students Involved: 3</p> <p>Incident Codes: Inappropriate Behavior - 1 Physical Aggression - 1 Disorderly Conduct - 1</p> <p>Sept. Incidents: 15 Nov. Incidents: 15 Oct. Incidents: 27 Dec. Incidents: 5</p> <p>Grades Involved: 1st - 2 3rd - 1</p> <p>Locations: Classroom - 2 Recess - 1</p>
	<p>Several of you have started reaching out to me with students hitting Step 5 on the Behavior Log and I've processed them as Incident Reports in eSchool. (Thank you!) My intent with each one is to follow up with the teacher that day - either in person or by email. If my day pops off and I overlook that, please hold me to that expectation and reach out.</p> <p>Something that I can also do - especially if you are anticipating Little Johnny hopping to Step 5 on a given day - is a "check in" with the student at step 1. I'll swing by and have a little hallway pep talk about being Safe, Respectful, & Responsible. It has a way of communicating pretty clearly that the stakes are high now (especially after I remind them of the upcoming class parties) and may get ahead of them climbing that ladder. An ounce of prevention, and what-not.</p> <p>WES Behavior Resources Link Here</p>

The Week Ahead Know What's Coming Up!	Monday, 1/2	Tuesday, 1/3	Wednesday, 1/4	Thursday, 1/5	Friday, 1/6
	<p>No School Winter Break</p> <p>Happy New Year</p> 	<p style="color: #42a5f5;">Welcome Back</p> <p>Teacher Work Day 8 am - 3 pm</p>	<p>District PD Day</p>	<p>School Resumes</p> <p>Bright Futures Day</p> <p>You may wear Jeans w/ new Bright Futures Shirts (blue/ fish)</p>  <p>The Shark & The Goldfish by Jon Gordon - Link</p>	