

Power of One

Team Collaboration Agenda & Notes

Date:

“The secret is to gang up on the problems, not the people!”
How do we make sure that the students are at the heart of every conversation?

Roles

Recorder:
 Time Keeper:
 Facilitator:
 Process Checker:

Materials Needed

Positive Disposition

NORMS

1. Begin and End on time
2. Everyone participates
3. Be prepared
4. Focus on agenda

Work hard on the RIGHT work.

Will doing “this” lead to higher levels of learning for our students?
 Are we willing to revise or discontinue actions that fail to increase student learning?

Building Goals

#1 Reading: 80% of Sterling students will be reading at or above grade level.

#2 Math: 75% of Sterling students will be at or above grade level.

Agenda

- 1) Norm & Role Review
- 2) Share Tier 1 Success Story
- 3)

Topic	Action Steps (Reflection: What current school data indicates that this is what we should focus on? How will this focus help our team fulfill its WIGS/SMART Goals?)	Person Responsible	Timeline
<i>What do we want our students to know & be able to do?</i>			
<i>How do we know when they have learned?</i>			
<i>How will we respond when they haven't learned?</i>			
<i>How will we respond when they already have?</i>			