

OFES Collaborative Meeting Agenda

Our Mission:

“Leading Today to Soar Tomorrow”

All students are leaders, and we will help them see that potential and develop their leadership capacity. These skills combined with an outstanding education will equip them for success now and in the future.

If we value <u>Leadership</u> , we will...	If we value <u>Learning</u> , we will...	If we value <u>Relationships</u> , we will...	Our Norms	Corollary Questions
<ul style="list-style-type: none"> • Live and model the 7 Habits. • Provide unique leadership opportunities for each member of our school community. 	<ul style="list-style-type: none"> • View each day as an opportunity for growth-academically, socially & emotionally. 	<ul style="list-style-type: none"> • Provide a safe environment where people are loved, valued, respected, and trusted. • Celebrate each student's greatness. 	<ul style="list-style-type: none"> • Everyone's opinion is valued • Setting reasonable goals • Sticking to agenda • Begin and end on time • Be prepared • Keeping our conversations confidential • Contribute to the best of our abilities 	<ul style="list-style-type: none"> • What do we want students to know and be able to do? • How will we know if they have learned it? • What do we do if they do not learn it? • What do we do if they already know it?

Resource Links:

Agenda Template	Math Essential Standards	Math Data Cycle Timeline	Tier 3 Referral Process	ELA Essential Standards
Proficiency Scales	K-5 Content Timeline	TGP/SLO Timeline	Science Essential Standards	Social Studies Essential Standards
DATA WORKBOOK TEMPLATE	Cycle 1: 2.NBTA.1			

Date:	Time:	Team:
12/9/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Saw Santa at the Mills with the kids! Will hire Amy as her professional shopper too!
Laura	Recorder	16th wedding anniversary
Amy	Time Keeper	Many people at the mall over the weekend...so nice to see a regular holiday season!







Kelsey	Resource Manager	Kelsey still believes in Santa! 🎅🎅🎅🎅🎅🎅🎅
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	Jackie: Got a new mattress! Brandi: Dr. Stegmann Jerry: Multifocal contact lenses coming soon! Sara: Santa came down our street yesterday! Ben=No pants 🎅 Brooke: Christmas stuff is up! Brooke=pants 🎅 Rachel: Got Christmas stuff put up over the weekend!

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates: <ul style="list-style-type: none"> 	Jerry & Brandi	5 min	Concert festivities at Discovery on Saturday!	
Check In: Addition CFA- 📄 .21-22 2nd Grade Data Mas... Check in on 2.NBT.A.1 Cycle 1: 2.NBT.A.1	Look at results next week		Looking at results next week.	
Unwrap First: 📄 2.R.1.A.c Retell/Summary U... 📄 Into Reading Skill Scope an... Hold off on: 📄 District 2.R.3.C.e Scale Dev... 📄 21-22 Nov 12 PD 📄 2nd Grade ELA Question St... Provide Feedback on Draft CFA	Team	20 min	District Alignment Sources for Free Texts Scope and Sequence: If there are ideas, addition, corrections, please indicate them or let Brandi know. 2nd grade items are all coded for reading/writing and ready to go. If there are mistakes, make corrections as needed. Retell/Summary standard: Goes across fiction and nonfiction texts.	
Concerns & Questions	Team	2 min		
Review of Today's Norms;	Facilitator	1 min	Next week: Sara Schoeman will be reviewing specifics of Form F (Modifications/Accommodations) with the team.	

Next Meeting				
--------------	--	--	--	--







Date:	Time:	Team:
12/2/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Entire family vaccinated!
Laura	Recorder	Niece started saying her name
Amy	Time Keeper	Yay for surgery being over!
Kelsey	Resource Manager	Gets to go to KC this weekend!
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	Sara: I'm back!!! Jackie: Got to spend time with family! Brooke: Happy for warm, sunny weather! Brandi: First band concert tonight for her son! Rachel: Got her car back Jerry: Houseful of family again...kids were back for break!

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates: <ul style="list-style-type: none"> Holiday Party 	Jerry & Brandi	5 min	PTO has offered to sponsor our holiday parties for this December. Flyer will be sent out to all parents requesting donations. Cupcakes and hot chocolate for the kids and kids will get to make their own mug. Candy canes and marshmallows will be provided. Pajamas and holiday sweater theme day. We will have a modified schedule for that day on the 22nd. Schedule will be sent our way tomorrow from the office.	




Check In: Addition CFA-  .21-22 2nd Grade Data Mas... Check in on 2.NBT.A.1 Cycle 1: 2.NBT.A.1			Giving post test next week and have data entered by December 16th.	
Unwrap First:  2.R.1.A.c Retell/Summary U...  Into Reading Skill Scope an... Hold off on:  District 2.R.3.C.e Scale Dev...  21-22 Nov 12 PD  2nd Grade ELA Question St... Provide Feedback on Draft CFA	Team	20 min	District Alignment Sources for Free Texts Scope and Sequence: If there are ideas, addition, corrections, please indicate them or let Brandi know.	
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
11/18/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Visiting lots of Kdgn and 1st grade friends.
Laura	Recorder	
Amy	Time Keeper	
Kelsey	Resource Manager	Namu got a perfect place value score!
Sara, Rachel, Kaleigh, Brandi,	Active Participant	Rachel: Dad is turning 60! Surprise party happening :) Brandi & Jerry: Thank you Nikki for stepping up and helping out our team this week!

Jerry		
-------	--	--

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates: <ul style="list-style-type: none"> Concerts SLO Reflection AMI Feedback 	Jerry & Brandi	5 min	Concert on Dec. 11 @ 11am. Tickets home on Monday, Nov. 29th. SLO reflections due by end of Dec. AMI (have 6 days)- paper packets ready to go. Zoom meeting for students, expectations, etc. Check emails from 9am-3pm. Specials will have a choice board to be included in our packets.	
Check In: Addition CFA-  .21-22 2nd Grade Data Mas... Check in on 2.NBT.A.1 Cycle 1: 2.NBT.A.1			Plan to give post test week of Dec 6-10	
FINISH Unwrap ELA Standard  District 2.R.3.C.e Scale Dev...  21-22 Nov 12 PD  2nd Grade ELA Question St...  Into Reading Skill Scope an... Provide Feedback on Draft CFA	Team	20 min	District Alignment Sources for Free Texts	
Fact Fluency- Multiplication feedback from 3rd Grade	Brandi			
Unwrap ELA Standard #2  2.RF.4.A.a Fluency Unwrap...	Team	If Time		
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
11/11/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Niece had her signing day for Lindenwood soccer!
Laura	Recorder	
Amy	Time Keeper	
Kelsey	Resource Manager	Student in class has been doing so much better with speaking English!
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	Jackie: Mom turned 84 this week...happy, healthy, active! Jerry: Repainted lines on parking lot! Brandi: Quiet weekend turned into a busy one this weekend! Kaleigh: First week of intensives is almost finished!

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates:	Jerry & Brandi	5 min	11/4: None. 11/11: Christmas concert information coming soon.	
Analyze Addition CFA-  .21-22 2nd Grade Data Mas... Check in on 2.NBT.A.1			Cycle 1: 2.NBT.A.1	
FINISH Unwrap ELA Standard  21-22 2.R.3.C.e Unwrappin...  District 2.R.3.C.e Scale Dev... Provide Feedback on Draft CFA	Team	20 min	District Alignment Sources for Free Texts	

Unwrap ELA Standard #2 2.RF.4.A.a Fluency Unwrap...	Team	If Time		
Concerns & Questions	Team	2 min	Nikki: Reading groups Brandi: Fact Fluency	
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
11/4/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	The email!
Laura	Recorder	A new great niece/nephew on the way!
Amy	Time Keeper	
Kelsey	Resource Manager	Kelsey: The email this morning! Best friend had a baby!
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	Sara: Got a new pen for the projector! Brooke: Graduation celebrations this weekend!



Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates:	Jerry & Brandi	5 min	None.	
FINISH Unwrap ELA Standard 21-22 2.R.3.C.e Unwrappin...	Team	20 min	District Alignment Done. Meeting with Discovery went well. Quite a bit of alignment. Started a draft of the CFA.	

Unwrap ELA Standard #2 2.RF.4.A.a Fluency Unwrap...	Team	If Time		
Next Time: Check in on 2.NBT.A.4 Place Value-- RTI Groups Week of Nov 1- Analyze Addition CFA	Team	Next Time	Cycle 1: 2.NBT.A.1 Give CFA: Nov 3rdish, be prepared with data on Nov. 11	
Concerns & Questions	Team	2 min	Nikki: Reading groups	
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
10/21/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Booked flights for Sam to go visit Jake ✈️
Laura	Recorder	Softball is finished! :-)
Amy	Time Keeper	Had a guy come mow the grass
Kelsey	Resource Manager	Nice email from a parent over the weekend!
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	Jackie: Mowed the grass Jerry: Wants lines in his yard. Brandi: Lunch bunches started today and loved getting back to that again! New nephew coming soon...waiting for the phone call! Sara: Data is entered for the quarterlies Rachel: The Bachelorette is back! Kaleigh: Gets to go home next Friday!

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
• Review Commitments	Facilitator	1 min		

• Review Norms				
Celebrations & Wins	Facilitator	2 min		
Building Updates: <ul style="list-style-type: none"> • Birthday Treats • Hats for Halloween, not costumes 	Jerry & Brandi	5 min	Reminders: <ul style="list-style-type: none"> • Adjustments are being made to the birthday treat list, but all will be the same price. Communication will be made to parents. • Halloween: (See email from Brandi 10/21) 	
FINISH Unwrap ELA Standard 21-22 2.R.3.C.e Unwrappin...	Team	20 min	District Alignment	
Unwrap ELA Standard #2 2.RF.4.A.a Fluency Unwrap...	Team	If Time		
Next Time: Check in on 2.NBT.A.4 Place Value-- RTI Groups Week of Nov 1- Analyze Addition CFA	Team	Next Time	Cycle 1: 2.NBT.A.1 Give CFA: Nov 3rdish, be prepared with data on Nov. 11	
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
10/14/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Kids are surviving despite no food! Busy busy! :-)
Laura	Recorder	Professional conversation went well.
Amy	Time Keeper	Booster shot done! 
Kelsey	Resource Manager	Survived half marathon! Yay Kelsey! 
Sara, Rachel,	Active Participant	Jackie: Resilient daughter!!!

Kaleigh, Brandi, Jerry		Sara: SLO group did super well! Brandi: OLE experience was great! Rachel: Cousin was in a bad accident, but very grateful she is OK!
-------------------------------	--	--

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates: <ul style="list-style-type: none"> Playground 	Jerry & Brandi	5 min	Reminders: <ul style="list-style-type: none"> Injuries coming from monkey bars. See pic below. Squidgames: Kids playing Squidgames on Netflix, inappropriate game for school. Put stop to it if you see it. 	
Analyze 2.NBT.A.4 Place Value-- RTI Groups	Team	If Neede	Cycle 1: 2.NBT.A.1 10/14 Headed to Next: Addition without regrouping. Started addition this week. Will wait a few weeks to give CFA...give first week after conferences. Shooting to give final CFA week of November 20th. Test for Place Value: Week of October 4-8 Sara: RTI group for Skyler, Christian, and Andrea Give test next week sometime. Temperature checks are showing silly mistakes. Data entered into spreadsheet before PLT week of 14th. Sara: <ul style="list-style-type: none"> Counting together, starting to have trouble in the teens. Starting with recognizing 1-5 within tens frame. Students missed many of these concepts in kindergarten during shutdown. Next CFA addition give lukewarm mid-October.	
FINISH Unwrap ELA Standard 21-22 2.R.3.C.e Unwrappin...	Team	20 min	District Alignment	

Unwrap ELA Standard #2 2.RF.4.A.a Fluency Unwrap...	Team	If Time		
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		



Date:	Time:	Team:
--------------	--------------	--------------

10/7/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	
Laura	Recorder	
Amy	Time Keeper	
Kelsey	Resource Manager	
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates: <ul style="list-style-type: none"> 	Jerry & Brandi	5 min	Reminders: <ul style="list-style-type: none"> 	
Check In 2.NBT.A.4 Place Value-- RTI Groups	Team	If Neede	Cycle 1: 2.NBT.A.1 Test for Place Value: Week of October 4-8 Sara: RTI group for Skyler, Christian, and Andrea Give test next week sometime. Temperature checks are showing silly mistakes. Data entered into spreadsheet before PLT week of 14th. Sara: <ul style="list-style-type: none"> Counting together, starting to have trouble in the teens. Starting with recognizing 1-5 within tens frame. Students missed many of these concepts in kindergarten during shutdown. 	

			Next CFA addition give lukewarm mid-October.	
Unwrap ELA Standard 21-22 2.R.3.C.e Unwrappin...	Team	20 min	District Alignment	
Unwrap ELA Standard #2 2.RF.4.A.a Fluency Unwrap...	Team	If Time		
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
9/30/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Friend is getting his work done :)
Laura	Recorder	Computer is working again!
Amy	Time Keeper	New washer and dryer this weekend!
Kelsey	Resource Manager	Kelsey: Running a half marathon this weekend!
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	Sara: Beau knows 3 sight word lists! Jackie: Gets to see family! Brandi: Daughter's team beat an undefeated team! Rachel: Undefeated in her fantasy league

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates:	Jerry & Brandi	5 min	Reminders:	

<ul style="list-style-type: none"> • P/T Conf Times Email • SLO Submission 			<ul style="list-style-type: none"> • Parent teacher conference time emails information went out on Monday. Will be sent out to families Monday morning 10/4. • Finish up the data in your SLO template. 	
Check In 2.NBT.A.4 Place Value--RTI Groups	Team	If Neede	Cycle 1: 2.NBT.A.1 Test for Place Value: Week of October 4-8 Sara: RTI group for Skyler, Christian, and Andrea Give test next week sometime. Temperature checks are showing silly mistakes. Data entered into spreadsheet before PLT week of 14th. Sara: <ul style="list-style-type: none"> • Counting together, starting to have trouble in the teens. • Starting with recognizing 1-5 within tens frame. • Students missed many of these concepts in kindergarten during shutdown. Next CFA addition give lukewarm mid-October.	
Unwrap ELA Standard 21-22 2.R.3.C.e Unwrappin...	Team	20 min	District Alignment	
Unwrap ELA Standard #2 2.RF.4.A.a Fluency Unwrap...	Team	If Time		
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
9/23/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Olivia loves homework and gets it done on her own! Multi-tasking queen!
Laura	Recorder	Student is opening up and talking more/socializing more!

Amy	Time Keeper	Gender reveal party this weekend!
Kelsey	Resource Manager	Got to see her friend over the weekend!
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	<p>Rachel: Another gender reveal party!</p> <p>Jackie: Gets to see one of her grand-nephews!</p> <p>Brooke: Gets to see her niece from California this weekend!</p> <p>Sara: Student finally opening up to her!</p> <p>Kaleigh: Another student stood up for a classmate when someone was being unkind!</p> <p>Brandi: Getting to go to Memphis this weekend for soccer tournament.</p>

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates: <ul style="list-style-type: none"> Reading Int. Homework (Jackie) P/T Conferences 	Jerry & Brandi	5 min	Reminders: <ul style="list-style-type: none"> Jackie: Reading team homework for the week in place of what we might be doing as a grade level. Brandi: P/T conferences will be virtual this year. One zoom link with a waiting room. Action team is working on a template for student-led conference. For K-2, some details will be shared about recording student led conferences via Seesaw to share with parents ahead of time. Focus on areas to work on, areas where progress has been made, areas where student is doing well, where parents can help, and where we are going next. 	
Check In 2.NBT.A.4 Place Value-- RTI Groups	Team	10 min	Cycle 1: 2.NBT.A.1 Test for Place Value: Week of October 4-8 Sara: RTI group for Skyler, Christian, and Andrea	
Unwrap ELA Standard 21-22 2.R.3.C.e Unwrappin...	Team	20 min	District Alignment	
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
9/16/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Colin's job has changed, however dinner is made and laundry is done every night!
Laura	Recorder	Date night with Aunt Laura
Amy	Time Keeper	Got to see an Eagle soaring alongside her car on the way to work this morning.
Kelsey	Resource Manager	Going to KC this weekend!
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	Sara: Forgot that it was Thursday! Jackie: New grandneice is coming in February! Rachel: Inheriting one of grandmother's paintings! Kaleigh: Feeling better! 🍷🍷🍷 Brandi: Block party for national night out in neighborhood and was able to meet neighbors! Jerry: Cards in the playoff hunt!

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates: <ul style="list-style-type: none"> COVID Protocols Recess Fundraiser Video 	Jerry & Brandi	5 min	Reminders: <ul style="list-style-type: none"> Seating charts readily available. Keep track of where kids are at, especially if doing flexible seating where students are moving from place to place. Laminated charts might be helpful for changing spots each day. Recess follow up: Parents were appreciative of the explanation. Fundraiser Video: Link will be shared with staff to share with students at 2:45. Students take home packet tomorrow. Lasts until October 1st. 	
Analyze 2.NBT.A.4 Place Value	Team	25 min	Cycle 1: 2.NBT.A.1	

Unwrap ELA Standard 21-22 2.R.3.C.e Unwrappin...	Team	If time	District Alignment	
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
9/9/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Both kids got 2nd place at their tournaments
Laura	Recorder	
Amy	Time Keeper	
Kelsey	Resource Manager	Gets to see mom
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	Sara: no summer slide with reading! Jerry: Great fire drill Brandi: Whisk app that pulls recipes from all different places, it connects to Instacart and makes your grocery list. Rachel: Gender reveal party this weekend. Brooke: Great to hear conversations of all the PLTs today!

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Review Commitments Review Norms 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min		
Building Updates: 2021-2022 OFES Friday Mo...	Jerry & Brandi	5 min	Mistake clarification to October dates on Friday meeting date calendar. See corrections in the document attached at left.	

Unwrap ELA Standard 📄 21-22 2.R.3.C.e Unwrappin...	Team	15 min	District Alignment	
	Team	10 min		
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		

Date:	Time:	Team:
9/2/21	1:55-2:35	2nd Grade & Mrs. Schoeman
Team Member	Role	Celebrations & Wins:
Nikki	Facilitator	Nikki: Two soccer tourneys this weekend! 🏆🏆🏆
Laura	Recorder	New dryer
Amy	Time Keeper	Rachel's coming home for the weekend!
Kelsey	Resource Manager	
Sara, Rachel, Kaleigh, Brandi, Jerry	Active Participant	Sara: New antibiotic 💊💊💊 Brandi: An in-person PLT! Jerry: Tyler's coming home! Rachel: Gets to see grandparents for first time since before COVID! 👨👩

Agenda Items	Facilitator	Time Alloted 40 min	Summary of Minutes & Tasks Assigned	Date Due
<ul style="list-style-type: none"> Establish Roles Establish Norms Review Commitments New Agenda Format 	Facilitator	1 min		
Celebrations & Wins	Facilitator	2 min	Recorded Above.	
Building Updates:	Jerry & Brandi	5 min	Due September 10th! If changes need to be made, you can have it unlocked to continue working.	

<ul style="list-style-type: none"> TGP/SLO Due Dates 				
Establish First Data Cycle	Team	15 min		
ELA Standards	Team	10 min	<p>Working with cohort groups tomorrow from 8:00 to 11:30 at Discovery Elementary tomorrow for our PD day.</p> <ul style="list-style-type: none"> We'll be working on our essential standards for the district and start working on unwrapping the standards. Goal for tomorrow is to have one standard that we will work on unwrapping during our PLT time and have ready before our next PD day so we can begin building the CFA at that time. We're hoping to give our first ELA CFA sometime in January. Be thinking about where we will be in our Into Reading program at that time. <p>Our afternoon time during our PD day will be PLT focused as a grade level to work on what we need to work on.</p>	
Concerns & Questions	Team	2 min		
Review of Today's Norms; Next Meeting	Facilitator	1 min		