

-Seneca High School

TEAM NAME: High School Staff

Date: August 27, 2018

Facilitator: Chris Yust Recorder: Becky Bale

Team Members Present – Stephen Fuller, Chris Endress

Kelly Cummings, Adam Hughes

Team Members Absent – None

Norms:

- Begin each meeting at 8:30 or 5 minutes after staff meeting ends. End meeting at 2:50.
- The first 10 minutes are reserved for "talk time" and concerns.
- We will stick to the agenda and remain fully engaged & everyone will contribute equally and listen respectfully to support each other's efforts to improve student learning.
- Meeting rooms, facilitator, and the recorder will be rotated each PLC meeting.
- Decisions will be made by consensus
- Meetings will be open to school personnel and the information discussed may be shared with district personnel unless such information is required to be kept confidential by district policy as set by the Seneca R-7 School Board
- Complaints and concerns will be forwarded up to administrators.

Time	Action Item	Location	Notes
8:30 - 10:00	Faculty in Library	Library	Officer Kelly Ice Breaker PLC Refresher (Leadership Team) RTI Review (Cody Spencer, Jason Bradley)
10:00 -10:15 10:15-10:45 10:45-11:00 11:00-11:30	-Celebrations, Questions, Concerns -Discuss and Update Norms -Review and Send a Copy of Essential standards to Mr. Bradley -Review PLC Implementation Rubric	Room #23	Celebrations/Questions/Concerns <ul style="list-style-type: none"> • Classes going well • Restructure Sp.Ed. for IS-2 not going to work • Pre-Ap finish pretest and stay with EOC USATestprep- <ul style="list-style-type: none"> • Training Opportunities • Using UsaTestPrep to analyze growth of students • Use for Individualize RTI opportunities Exemplary PLC School <ul style="list-style-type: none"> • We will be needing to have data to show Norms • Change norm wording -End at 225 (for staff meeting) Review Essential Learning Outcomes <ul style="list-style-type: none"> • Adjust for new classes and rearranged classes.(Ap and Pre-Ap classes) • Copy to Bradley Sept 17th Professional Learning Community Rubric <ul style="list-style-type: none"> • Collaborative-Refinement • Curriculum-Refinement • Common- Literal/Refinement • Ensuring Learning- Refinement • Enriching- Literal
11:30 -12:30	Lunch on your own		
12:30 - 1:30 1:30-2:30	-Biology go over 1st Unit Curriculum and analyze pre-test results.		Biology Unit 1 <ul style="list-style-type: none"> • Organized Unit 1 • Usatestprep Data analysis

	-Integrated Science 1 go over 1st Unit Curriculum and pre-test results. -Endress: align curriculum for Pre-AP Chem and Physics		○ Genetic Variation, Protein Synthesis, & Environmental Changes are the standards the students struggled the most on the Biology I Pretest.
2:30 - 3:00	Faculty in Library	Library	Re-Group and Reflect

Goals for Next Meeting September 17th:

- Pretests from Usatestprep
- [Correct/Update Essential Learning Outcomes](#)