

Boynton Meeting NORMS

- **Be actively engaged.**
 - Listen respectfully
 - No sidebar conversations/activities/distractions
 - Participate in conversations
 - Stay on task
 - Make the most of the meeting time
- **Offer positive solutions and respect/support the ideas shared by others in meetings.**
- **Consider ALL viewpoints.**
 - Take no offense
 - Keep an open mind
 - View through others' lenses
- **Commit to following through with the set plan.**