

## **Data Team Meeting**

**December 21, 2016**

**8:30 – 1:30 Room 8**

Members: Deborah Pennell, Kathleen Mignoli, Sara Rosen, Terry Cooney, Renee LeFante, Tammy O’Gara, Lauren Adams, Lynn Sutphen

Supplies needed: Recording device, Post-it notes, computers, one student who needs a SIP,

Staff to write one SIP on goggle drive prior to the 21<sup>st</sup>, pen, paper.

### **AGENDA**

- ❖ Data Team to review submitted SIPs on google drive
  - Work with a partner
  - Provide specific feedback to teachers
- ❖ Develop questions for teachers to use as a self-assessment when composing SIPs
- ❖ Data Team collaborates for the purpose of developing the video resource on writing SIPs
  - The goal of the video is to show the process of how to develop a SIP
- ❖ Mrs. O’Gara, Ms. Adams, and Mrs. Cooney produce video
- ❖ Remainder of Data Team continues to review submitted SIPs on google drive
  - Work with a partner
  - Provide specific feedback to teachers