

SCHOOL IMPROVEMENT TEAM PROTOCOL

Grades:

In Attendance:

Subject:

Please spend 5 - 7 minutes per question

3:00 - 3:40 SIP Team

3:45 Meet in Learning Lab

Meeting Norms:

We will be on time

We will be prepared

We will respect each other

We will be engaged

We will listen to each other

We will welcome conflict

We will follow the agenda

- 1) What do you want students to learn (SIP goal and SLO goal)? Review SIP plan, goal, and action steps.

Notes

- 2) How will we know if they learned it? How is our progress towards achieving the SIP goal and our SLO? Review data. What do you notice? What do you wonder?

Notes:

**3) What will we immediately do for the students not learning it?
Brainstorm possible solutions and create action steps.**

Notes:

**4) How will we immediately “enrich and extend” the learning for students
mastering the content? Brainstorm possible solutions and create
action steps.**

Notes:

5) Based on the results: What is working? How can we improve to get even better? What is not working? What questions do you have for the team? Does anyone have great results to share?

Notes:

6) What can we celebrate so far this year? (list all of the positives)

Notes:

Next Meeting: _____ **Focus:** _____