

CONTENT VERTICAL TEAM PLANNING PROTOCOL

Date: _____ Time of Meeting: _____

Subject:

In Attendance:

Meeting Norms:

We will be on time
 We will be prepared
 We will respect each other
 We will be engaged
 We will listen to each other
 We will welcome conflict
 We will follow the agenda

<u>Essential Questions</u>	<u>Sample Activities and Resources</u>	<u>Notes</u>
1) What are the essential content, skills, and vocabulary that the students must acquire to be successful during this unit?	<ul style="list-style-type: none"> ▪ Study curriculum maps ▪ Study lesson plans ▪ Review problem standards ▪ Word walls 	
2) What instructional strategies work best for this unit of study? What do they look like? What are the students doing? What is the teacher doing?	<ul style="list-style-type: none"> ▪ Share lesson plans ▪ Peer observation ▪ Analyze student work samples ▪ Review data from CREC common ▪ Model strategies 	
3) What are our daily tasks for the next unit? Analyze the level of demand of each task.	<ul style="list-style-type: none"> ▪ Share plans ▪ Discuss ▪ Student work 	
4) What evidence of learning will we collect to see if the students met the daily objectives? What does good work look like?	<ul style="list-style-type: none"> ▪ Daily work samples ▪ Do-Now samples ▪ Exit tickets ▪ Embedded assessments ▪ HW assignments 	
5) How will we support the students who need initial help and assistance mastering the essential skills and knowledge?	<ul style="list-style-type: none"> ▪ Review EIP plans ▪ Review lesson plans ▪ Discuss instructional strategies ▪ Analyze team minutes forms from CREC commons 	
6) How will we extend and enrich the learning for students goal or higher?	<ul style="list-style-type: none"> ▪ Discuss enrichment activities ▪ Create menu of enrichment activities ▪ Research 	

7) Discuss progressions from one grade to the next.	<ul style="list-style-type: none">▪ Unit maps▪ Lesson plans	
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8) Team Discussion, sharing of work, or celebrations

Notes:

Next Meeting:_____

Focus of Meeting:_____