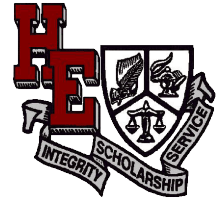




Exceptional Educational Experience

Harriet Eddy Middle School Instructional Leadership Coalition



Instructional Leadership Coalition (ILC) Purpose: To provide meaningful and relevant professional development to staff in order to effectively implement HEMS initiatives and achieve our shared vision of E3. As a decision making body, the ILC will decide, develop, and facilitate professional development (PD) for Harriet Eddy Middle School.

ILC Roles and Responsibilities:

- Facilitate & Support our PLC Process to department & collaborative teams
- Serve as Site Leaders & support PLC Process implementation
- Develop & facilitate professional development
 - PD facilitated by ILC members on a rotation basis
- Steering PD to ensure alignment & synergy with our **Three Initiatives**
 - International Baccalaureate Middle Years Programme
 - Professional Learning Communities (PLC) Process
 - Positive Behavior Intervention & Supports (PBIS)

Meeting Schedule for ILC:

- Summer Meeting: Planning meeting for pre-service
- Quarterly Meetings: Plan and discuss team objectives
- Professional development presentation planning meetings
 - Frequency: As needed

Professional Development to be presented during:

- Staff Meetings
- Minimum Days
- Pre-service

Compensation:

- Adjunct Duty points
 - 50% of total required for the year.
- Time Sheet pay for special projects.

It is expected that all members of the ILC share the responsibility of completing the projects and tasks to ensure success of the ILC. The ILC will meet at least quarterly to plan and discuss team objectives. Presentations of professional development will be on a rotation basis to ensure all ILC members have an opportunity to support our work.