

# MTSS FLOWCHART

- Identify problem area(s)
  - And describe the problem areas appropriately
- Begin completing the [“Teacher: Student Problem Solving Form”](#)
  - Use this to guide your data collection and intervention planning
  - For some information, such as vision and hearing, you will need to ask the nurse or other staff member
- Discuss the student in your **MTSS PLC** and add to agenda
- Not sure what intervention to use?
  - Review resources in conference room
  - Discuss with PLC
  - Reach out to related service providers
  - Implement with fidelity
- Record intervention on the [“Teacher: Student Problem Solving Form”](#)
  - Include a description and specifics of implementation
  - Include the start and end dates
  - Always implement with fidelity
- Data Collection:
  - Ensure data is collected in the area targeted by the intervention
  - After about six weeks, review data to evaluate progress
- Submit the form **electronically** to **School Psychologist - Erin Weil**
  - For directions on how to submit the form electronically see the [“Directions: MTSS Form”](#)
  - Please complete a new form, even if the student has a form completed from a prior year (reference the other form, but complete with current information)
- If the form is completed and interventions are attempted, you will be invited to attend the MTSS Problem Solving Meeting