

## **RtI Routines & Procedures 2015-16**

### **Tier 2-/CFA Skill building**

- 5 kids maximum
- can include IEP students
- No detailed documentation needs to be done

### **Tier 3**

- Tier 3 kids are the Lowest 10%
- Tier 3 groups should be 1-2 kids maximum.
- If at all possible, teachers work with students outside of their homeroom.
- Does not include students in special education with an IEP goal in that specific content area.
  - Example: If a student is qualified for reading, they will not receive reading intervention during that RtI time because they are already receiving resource minutes. However, if they do not have a math IEP goal, they could then be in a math intervention group. Tier 3 students are the ones who need intense interventions before possibly being taken to team.
  - Students with an IEP are usually a case by case basis and tier decisions should be discussed as a team.
- Documentation will be completed by Tier 3 teacher every 1-2 weeks.

### **What is the duration of RtI for targeted skill:**

- Text leveling will be done for students who do not meet current trimester's benchmark every 6 weeks by Barb.
- No accommodations for math fluency. Fluency tests must be taken in regular education classes so that it is common.

### **Documentation of Tier 3:**

- Tier three will be progress monitored every 1-2 weeks and documented by the RtI implementor.
- The more documentation you have the better. Make sure to attach documents to the googledoc or keep a folder on that student.
- Keep tweaked current googledoc up to date.
- If there is a student who already has a googledoc started for RtI, there is no need to recomplete all the paperwork. From this point on, copy the new form and paste it to the last updated page in the googledoc.

- Rtl documentation googledocs are labeled by graduation year (i.e. this year's kindergarten is class of 2020)
- At the end of each year Rti documents will then be shared with next year's team.

**Who is responsible for documenting?**

- Whoever is implementing the service is the one responsible for documentation.
- Classroom teacher is responsible for overseeing that documentation is being done for their students.

**Who is responsible for bringing a student to team?**

- Classroom teacher
- Rtl implementer

**When is a student brought to TEAM to discuss further interventions?**

- 4 documentations of little to no progress defined by grade level team.

**Work in Progress**

- Behavior Rtl
- Research Based Intervention Programs – District Rtl Budget Plan
- Next year students are not to be pulled during the grade level Rtl time by speech, social, OT, or PT.